August 29, 2018

To: Unit Owners

Sherwood Lakes CommunityAssociation

From: Brenda Kennedy

Association Manager

Re: Notification

The Board of Directors of Sherwood Lakes Community Association would like to know how you would like to be notified of events pertaining to the Association. Please initial how you want to be notified and return the signed form to Atlantic Community Management, 5520 Greenwich Rd, Virginia Beach, VA 23462 or to [brenda@atlanticmgt.com](mailto:brenda@atlanticmgt.com?subject=SLCA%20correspondence%20method%20request).

Should you have any questions, please contact Atlantic Community Management at (757) 473-2626.

Mail Email

Board of Directors meeting \_\_\_\_\_\_ \_\_\_\_\_\_\_

Annual Meeting \_\_\_\_\_\_ \_\_\_\_\_\_\_

Special Meeting –––––– \_\_\_\_\_\_\_

Committee Meeting \_\_\_\_\_\_ \_\_\_\_\_\_\_

Any other Association business \_\_\_\_\_\_ \_\_\_\_\_\_\_

If you have chosen to be notified by email, please list your email address below:

By choosing email, the owner resumes responsibility of checking their email with sufficient frequency to learn of the meeting dates and other Association business.

Sherwood Lakes Community Association

Mailing Address (if different than Sherwood Lakes Community Association)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Unit Owner Signature Date

\*\*Unit owners will be responsible to inform Atlantic Community Management to any changes to their mailing address and/or email address. \*\*